

Application for Employment

An Equal Opportunity Employer



Please Print or Write Legibly

PERSONAL INFORMATION

| | | |
|----------------------------------------------|----------------|------------------------|
| Last Name | First Name | Middle Name |
| Address (No., Street, City, State, Zip Code) | | |
| Phone Number | E-Mail Address | Social Security Number |

EMPLOYMENT INFORMATION

| | | |
|---------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| Position(s) Applied For | Location | Date of Application |
| Have you ever filed an application with ECI? | <input type="checkbox"/> Yes <input type="checkbox"/> No | If Yes, when? |
| Have you ever been employed by ECI? | <input type="checkbox"/> Yes <input type="checkbox"/> No | If Yes, when? |
| Are you currently employed? | <input type="checkbox"/> Yes <input type="checkbox"/> No | If Yes, may we contact your employer? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| When can you start work? | <input type="checkbox"/> Immediately <input type="checkbox"/> Other, describe | |
| I am available to work: | <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Shift Time <input type="checkbox"/> Temporary | |
| Can you travel frequently? | <input type="checkbox"/> Yes <input type="checkbox"/> No | If Yes, <input type="checkbox"/> Day Trips <input type="checkbox"/> Overnight(s) <input type="checkbox"/> Long Term |
| Are you willing to relocate? | <input type="checkbox"/> Yes <input type="checkbox"/> No | If Yes, <input type="checkbox"/> World Wide <input type="checkbox"/> U.S./Canada <input type="checkbox"/> Other, describe |
| Are you prevented from lawfully becoming employed in this country because of a Visa or Immigration Status? | <input type="checkbox"/> Yes <input type="checkbox"/> No | <i>Proof of citizenship or immigration status will be required before employment.</i> |
| Have you been convicted of a felony within the last 7 years? | <input type="checkbox"/> Yes <input type="checkbox"/> No | If yes, explain in Additional Information on back page. <i>Conviction will not necessarily disqualify an applicant from employment.</i> |
| Have you been issued a citation for a moving violation or have you been involved in an auto accident in the past 3 years? | <input type="checkbox"/> Yes <input type="checkbox"/> No | <i>You must submit a "clean" MVR prior to hire. We will also run MVR reports periodically after hire.</i> |

CERTIFICATION

I certify that answers given herein are true and complete to the best of my knowledge. By signing this application, I authorize investigation of all statements (including employment, education, and criminal history) contained in this application for employment as may be necessary to arrive at an employment decision. This application shall be considered active and on file for a period of time not to exceed 45 days.

I understand if a hiring offer is extended, I must complete and successfully pass a pre-employment drug screen. I must also present a current copy of my Motor Vehicles Record indicating a clean driving record.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in immediate discharge. I also understand that I am required to abide by all current and future rules and regulations of the employer.

Signature of Applicant _____ Date _____

EQUAL OPPORTUNITY STATEMENT

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, ancestry, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

EDUCATION

| Name and Location of College or School | Course of Study | Degree |
|----------------------------------------|-----------------|--------|
| | | |
| | | |
| | | |

HONORS AND AWARDS

PROFESSIONAL AFFILIATIONS

- International Society of Arboriculture
- Utility Arborists Association
- National Arborists Association
- Society of American Foresters

LICENSES AND CERTIFICATES

- ISA Certified Arborist
- Herbicide Applicator License
- Other, describe
- Other, describe

ACTIVITIES AND INTERESTS

Describe extra-curricular activities and hobbies, interests, and civic activities which relate to the position you are applying for.

COMPUTER SKILLS

- IBM
- MacIntosh
- DOS
- Windows
- Internet
- Application Software, describe
- Training, describe

SPECIAL SKILLS

Describe any special training, apprenticeship, or skills acquired. Include any foreign languages you know.

REFERENCES

Name _____ Phone: () _____

Address: _____

Name _____ Phone: () _____

Address: _____

Name _____ Phone: () _____

Address: _____

EMPLOYMENT EXPERIENCE

Start with your current or last job. Include any military service assignments and job-related volunteer activities.

| Dates Employed | | Employer | Supervisor |
|--------------------|--------|--------------------|------------|
| From | To | | |
| | | Address | Phone |
| Hourly Rate/Salary | | Reason for Leaving | |
| Starting | Ending | | |
| | | Job Title | Duties |

| Dates Employed | | Employer | Supervisor |
|--------------------|--------|--------------------|------------|
| From | To | | |
| | | Address | Phone |
| Hourly Rate/Salary | | Reason for Leaving | |
| Starting | Ending | | |
| | | Job Title | Duties |

| Dates Employed | | Employer | Supervisor |
|--------------------|--------|--------------------|------------|
| From | To | | |
| | | Address | Phone |
| Hourly Rate/Salary | | Reason for Leaving | |
| Starting | Ending | | |
| | | Job Title | Duties |

EMPLOYMENT EXPERIENCE (CONTINUED)

| | | | |
|--------------------|--------|--------------------|------------|
| Dates Employed | | Employer | Supervisor |
| From | To | | |
| | | Address | Phone |
| Hourly Rate/Salary | | Reason for Leaving | |
| Starting | Ending | | |
| Job Title | | Duties | |

| | | | |
|--------------------|--------|--------------------|------------|
| Dates Employed | | Employer | Supervisor |
| From | To | | |
| | | Address | Phone |
| Hourly Rate/Salary | | Reason for Leaving | |
| Starting | Ending | | |
| Job Title | | Duties | |

| | | | |
|--------------------|--------|--------------------|------------|
| Dates Employed | | Employer | Supervisor |
| From | To | | |
| | | Address | Phone |
| Hourly Rate/Salary | | Reason for Leaving | |
| Starting | Ending | | |
| Job Title | | Duties | |

ADDITIONAL INFORMATION

MISCELLANEOUS

- How did you hear about us? Advertisement Employment Agency Friend/Relative ECI Employee
- WEC Employee Client Referral Internet Career / Job Fair
- Other, describe



APPLICANT DATA REQUEST FORM

This information is requested on a voluntary basis. In order to help us comply with Federal Equal Employment Opportunity record keeping and legal requirements, we encourage you to answer the questions below.

ECI believes in and adheres to equal employment opportunity for all applicants and employees without regard to race, color, sex, age, disability, national origin, religion, veteran status, or any other category protected by federal, state, or local laws. This pre-employment information will be kept in a confidential file and database which are separate from employment applications/resumes. Refusal to provide this information will not disqualify your application.

Name: _____

Date: _____

Position Applied For: _____

Company Location: _____

Sex: FEMALE MALE

Ethnic Classification:

- AMERICAN INDIAN OR ALASKAN NATIVE
- ASIAN OR PACIFIC ISLANDER
- BLACK OR AFRICAN AMERICAN
- HISPANIC
- WHITE/CAUCASIAN

Veteran Status:

- VETERAN OF THE VIETNAM ERA
- OTHER VETERAN
- NOT A VETERAN

OR I do not wish to provide this information.